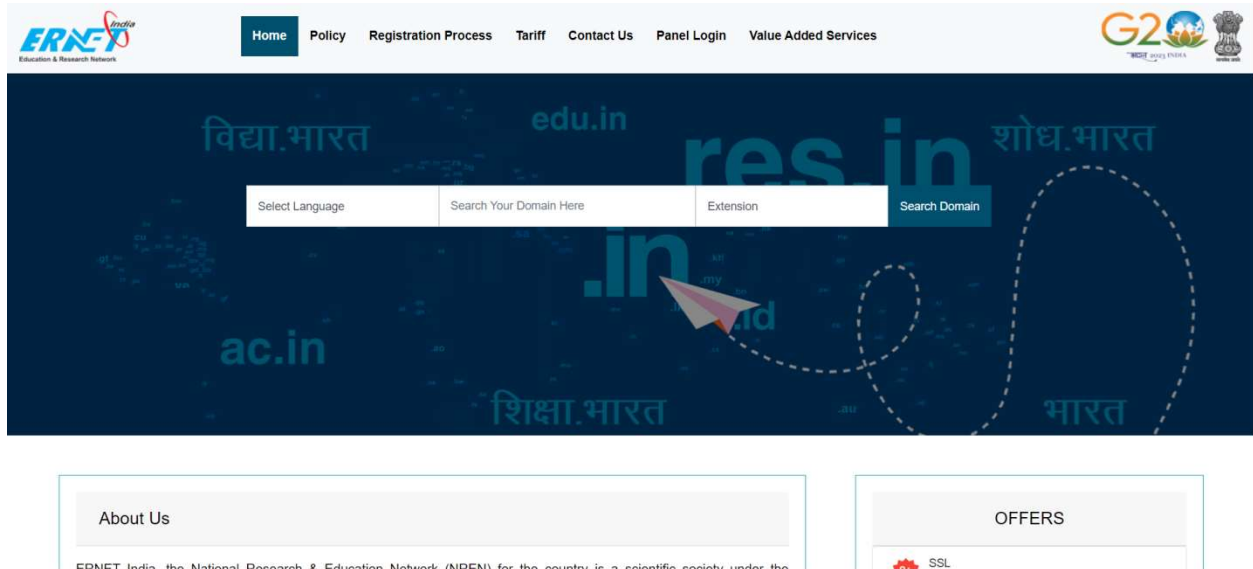
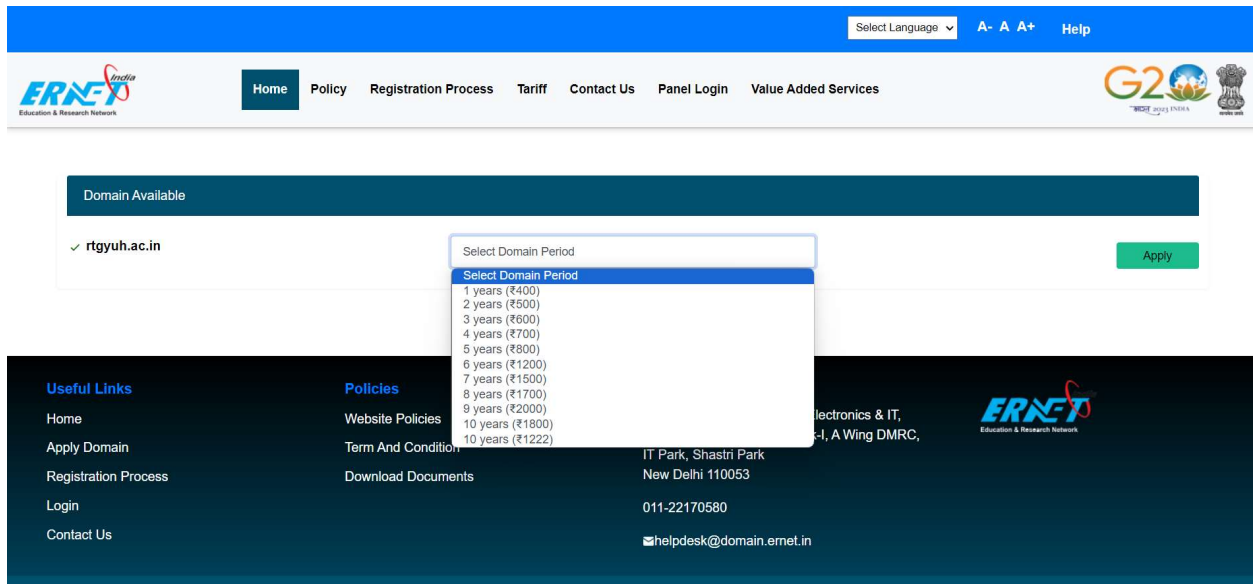



To register a domain, first of search the desired domain. For this, select Language, enter the required domain name, choose extension and click on 'Search Domain' to check domain availability.



If Domain is available then it will display with green tick and user can select 'Domain Period'. Now click on 'Apply' proceed further.



Now Instructions will be displayed on screen. Kindly, read the displayed instructions properly and click on 'Confirm' to proceed to 'Agreement Details' form.



Contact Name son / daughter

Institute

and my email id Email

I undertake that I am the authorized signatory and head of the domain owner institution and authorized conditions while applying for registration of the domain name under edu.in / ac.in / res.in or विश्व भारती at ERNET India, a Scientific Society of Ministry of Electronics & IT, Govt. of India. I also certify and undertake the following:

1. That the domain applying institute is involved in academic /educational/ research activities and not for any other business.
2. That we are registering the domain name solely for the lawful purpose and will not use the domain name in violation of any applicable laws or regulations.
3. That we will not use the domain name in violation of any applicable laws or regulations.
4. That all the contact details of head (like Chancellor/ VC/Principal/ Head Master/ Director etc), of the said academic institution/organization - Admin details, billing details and Technical details being provided in the 'online registration form' as well as the documents being uploaded are verified to be correct, accurate, reliable.
5. That to the best of my knowledge, the registration of the domain name will not infringe the rights of any third party.
6. That it is agreed that any changes in management/head of organization/institution from such change.
7. It shall be responsibility of organization to update the Technical & Billing details and maintaining the ID and password of domain and handover of the same to other person.
8. ERNET India is absolved and will not be held responsible for any dispute regarding domain name under dispute.
9. That ERNET India, its management, affiliates, officers, and customers are indemnified from any claim, suit, action or proceeding for any act(s) and omissions of domain owner institute.


1. Read carefully Policy & Standard Operation Procedure (SOP) of Domain Name Registration
2. Read and understand the Domain naming conventions/Guidelines and ensure that the desired domain name complies with the conventions
3. Make sure you have scanned copies of the required documents
 - A. Proof of Educational Institute document issued by UGC/AICTE/Education Board etc.
 - B. Undertaking on a Non-judiciary Stamp Paper of Rs.100.00 only (non-judicial-A)
 - C. Application on Letter head for domain registration (Annexure 'B')
 - D. Certified documents in support of legal status of entity
 - E. Organization's address proof issued by Government authority
 - F. GST Registration Certificate
 - G. In case of Societies/Trust/Autonomous bodies, the copy of affiliation of the academic institution opened under it and for which domain name is applied.
 - H. Copy of the appointment letter of head of organization (ie Head Master, Principal/ Director or VC/ Chancellor etc)
 - I. Authorization Letter in r/o of official authorized for performing all legal responsibilities essential and incidental for obtaining domain registration in case different from point 'H' above.
4. Read the Tariff carefully
5. Go on the Apply Domain tab
6. Check availability of the desired domain name
7. Read the Agreement carefully and proceed by pressing the 'I Agree' button
8. Fill in each field in the form carefully since any wrong data will result in rejection of your application and forfeiture of any payment made.
9. Make payment by selecting Online (Debit/Credit Cards/Netbanking) or Offline Mode (NEFT/IMPS).
10. In case of offline payment mode, login and complete the offline payment details to complete the registration process
11. Please note carefully that 'NO' Cash / DD / Cheque is accepted and monies deposited by the user, will not be treated as paid and will not be refunded.

Note:-


1. The domain Registration/Renewal charges have to be paid through the portal ONLY.
2. Auto reminders for renewal of domain will be sent on admin and technical email-id (filled in online registration form) of the domain 60 days, 45 days, 30 days, 15, and 5 days prior to expiry of domain name.
3. In case Domain is not renewed even after 10 days of the expiry date, the domain will go into deactivation and an amount of Rs. 1180/- (+18% GST Included) will be charged for reactivation/restoration along with renewal charges.
4. E-Receipt against payment of domain registration/renewal will be sent to admin email of domain after confirmation of payment and registration/renewal of domain.
5. The refund request will be entertained within 90 days of submitting online payment for valid reasons only.
6. If the documentation and Application process including payment is not completed by the user with 45 days of filing the application, the application will get automatically deleted by the system and no refund will be possible. Fresh application will need to be filed in such cases with fresh payment.
7. If domain registration application rejected due to incomplete documents / and/or applied for unrecognized institution, then refund will not be processed.
8. Once, domain is registered, then the refund cases will also not be processed.

Ernet Registration No.
PAN - AAATE2020A
TAN - DELE01699F
GSTIN - 07AAATE2020A22Z

Here, user can fill the required details and please read all agreement points properly and click on 'Submit' button to proceed further. Now user will receive an e-mail from ERNET support team.



Select Language A- A+ Help



Home
Policy
Registration Process
Tariff
Contact Us
Panel Login
Value Added Services

Agreement Details

I, Contact Name son / daughter of father Name aged age , hereby undertake that I am working / associated with

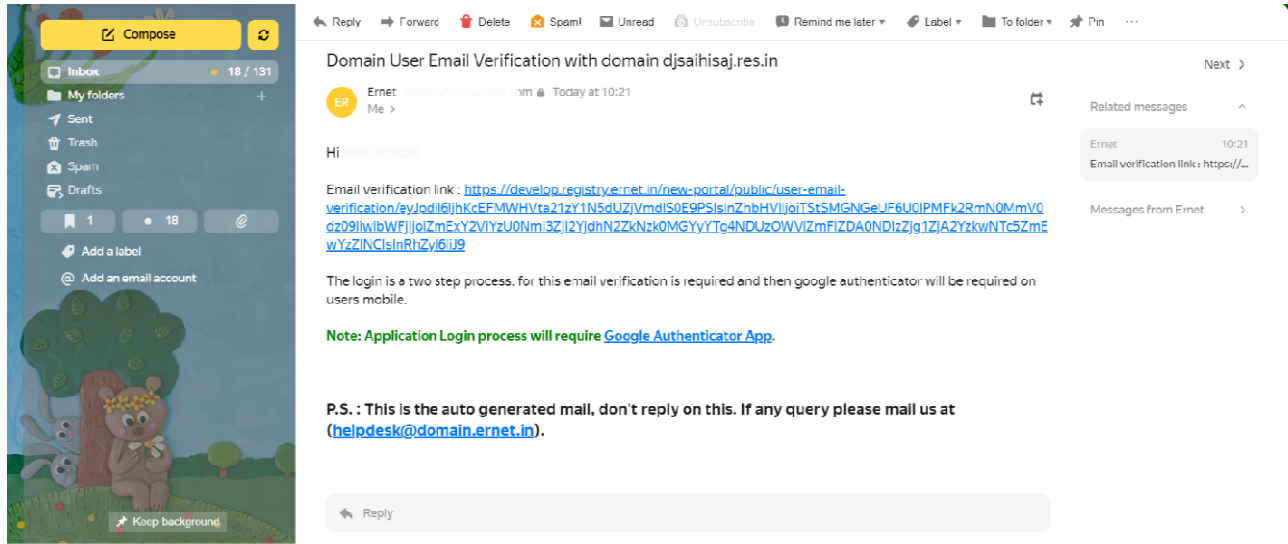
Institute affiliated by AICTE/UGC/ Education board/ University/ Or Government as Designation

and my email id Email I am authorize to sign legal documents on behalf of institute.

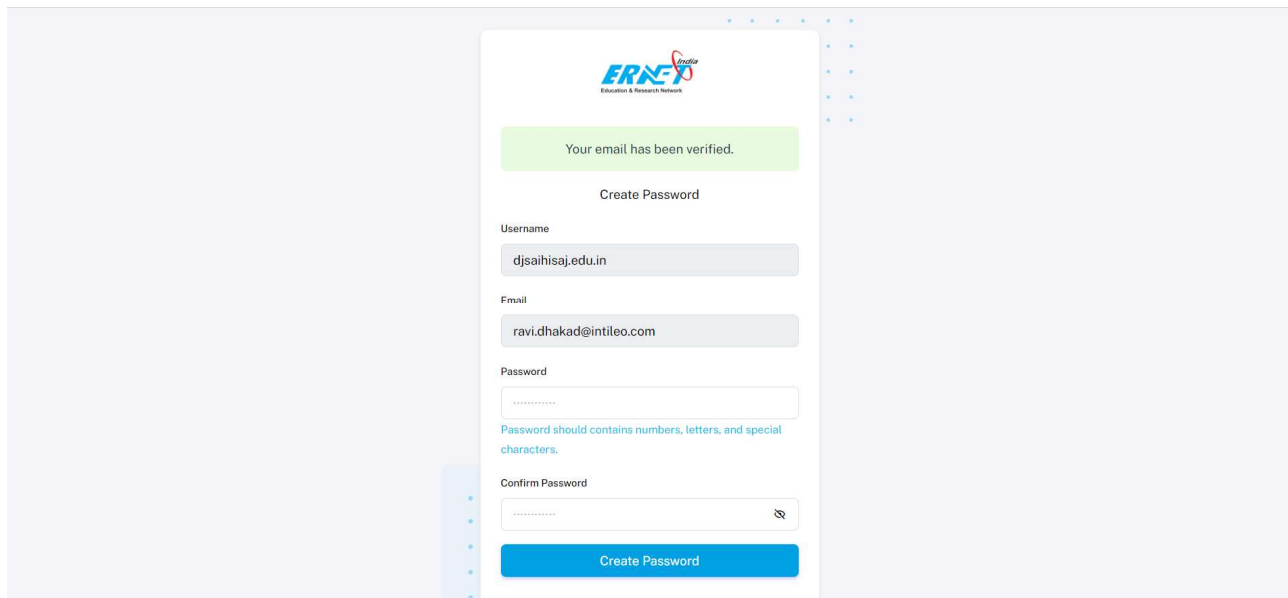
I undertake that I am the authorized signatory and head of the domain owner Institution and authorized to undertake, sign and execute any instrument essential and incidental to obtain official domain for the said Institute. I do hereby agree for and on behalf of the management of the educational /research institution that I will abide by the terms & conditions while applying for registration of the domain name under edu.in / ac.in / res.in or विश्व भारती at ERNET India, a Scientific Society of Ministry of Electronics & IT, Govt. of India. I also certify and undertake the following:

1. That the domain applying institute is involved in academic /educational/ research activities (documentary proof is enclosed), recognized by Central / State educational Board / UGC / AICTE and we will be using the registered domain for bonafide academic/educational and or research purpose only and not for any other business.
2. That we are registering the domain name solely for the lawful purpose and will not use for any illegal activities.
3. That we will not use the domain name in violation of any applicable laws or regulations ie IT Act of Government of India or any law or rules applicable from time to time
4. That all the contact details of head (like Chancellor/ VC/Principal/ Head Master/ Director etc), of the said academic institution/organization - Admin details, billing details and Technical details being provided in the 'online registration form' as well as the documents being uploaded are verified to be correct, accurate, reliable.

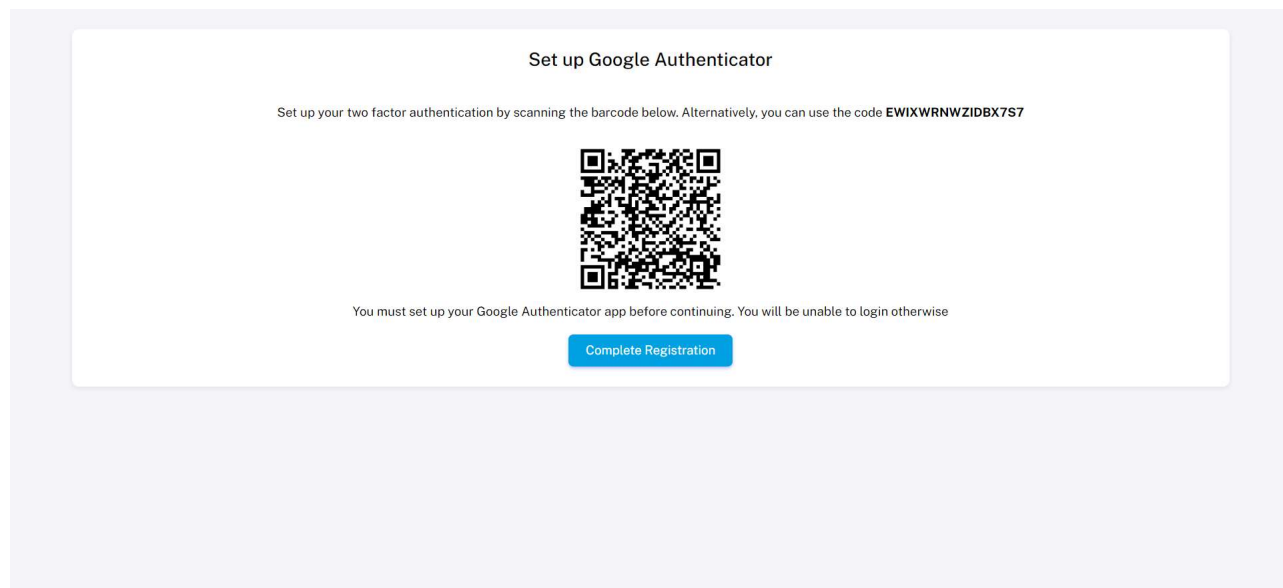
In the received email, please read the instructions to download the Google Authenticator on your mobile phone. And, click on the link shared link through email to generate your login credentials.



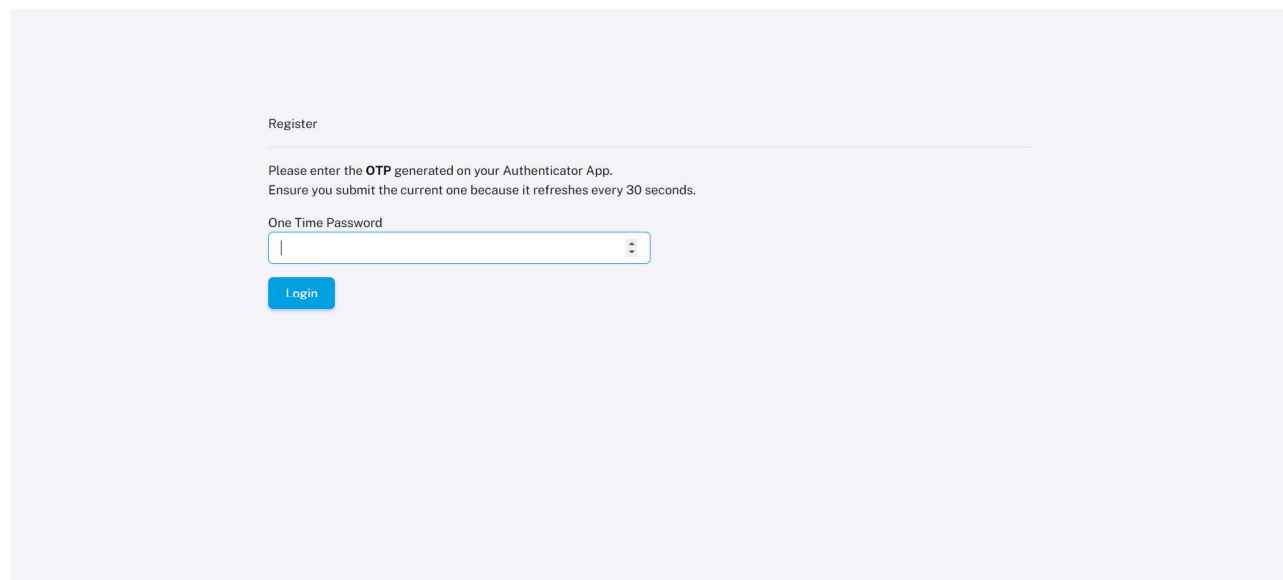
Now, click on 'Create Password' to set your password and proceed to Next Page.



Now open the Google Authenticator app on mobile and user can either scan the QR code displayed on screen or manually input code to verify his mobile device.



In Google Authenticator app on mobile, user can view 6 digit code displayed on screen. He can input the given code to verify the One Time Password (OTP) and click on 'Login' to proceed to 'User Dashboard'.



Here, user is able to view his dashboard. Now, click on 'Contact Details Pending' to proceed to 'Domain Contact Details'.

The screenshot shows the ERNET India Dashboard. On the left is a blue sidebar with navigation links: Dashboard, Contact Us, Feedback, and Logout. The main content area is titled 'Dashboard' and features a 'Domain Status' section. This section contains a table with the following data:

Domain	Status	Last update	Domain Expiry Date
djsaihisaj.edu.in	Contact Details Pending	02/08/2023 6:04 PM	

Here, user can fill his details in 'Details of Institution' properly and click on 'Save' to proceed to 'Details of Head of Institution' and so on.

The screenshot shows the 'Domain Contact Details' form for the domain djsaihisaj.edu.in. The form is divided into five tabs: 'Details of Institution', 'Details of Head of Institution', 'Administrative Contact Details', 'Billing Contact Details', and 'Technical Contact Details'. The 'Details of Institution' tab is active and contains the following fields:

- Name of Institution:
- Address*:
- Pin Code*:
- City*:
- State*:
- Phone No*:
- GST No:

Here, user can fill his details as per requirements and click on 'Submit' to proceed on 'DNS Name Server Details'.

100%

Details of Institution Details of Head of Institution Administrative Contact Details Billing Contact Details **Technical Contact Details**

Name* Ravi

Designation* drupal

Email* ravidhakad509@gmail.com

Phone No* 09580022170

Mobile No* +91 9893103280

Submit

Now, user will get the option to select DNS Server – ‘ERNET Name Server’ or ‘Other Name Server’.

DNS Name Server Details djsaihisaj.edu.in

ERNET Name Server Other Name Server Skip

Domain Name* djsaihisaj.edu.in

DNS Service Duration Select Duration

Price Taxes (18.00 %)

Total Amount

Primary Name Server ns3.ernet.in

Secondary Name Server 1 ns1.ernet.in Secondary Name Server 2 dns3.ernet.in

Secondary Name Server 3 Secondary Name Server 4

Here, user can view Payment Summary and click on 'Make Payment' to proceed to 'Billing Details'.

Domain Name : djsaihisaj.edu.in
DNS Service Duration : 3 years
Price : ₹900
Tax(18.00 %): ₹162
Total DNS Amount : ₹1062
Domain Duration : 6 years
Domain Price : ₹1700
Tax(18.00 %): ₹306
Total Domain Amount: ₹2006
Total Amount : ₹3068

[Back](#) [Make Payment](#)

Here, the user can view the 'Billing Details' click on 'Proceed' and make a successful payment.

Payment Confirmation

Below is the details of your payment. Please confirm it and click on proceed to initiate payment.

Billing details

Buyer name
Ravi Dhakad

Amount
3068

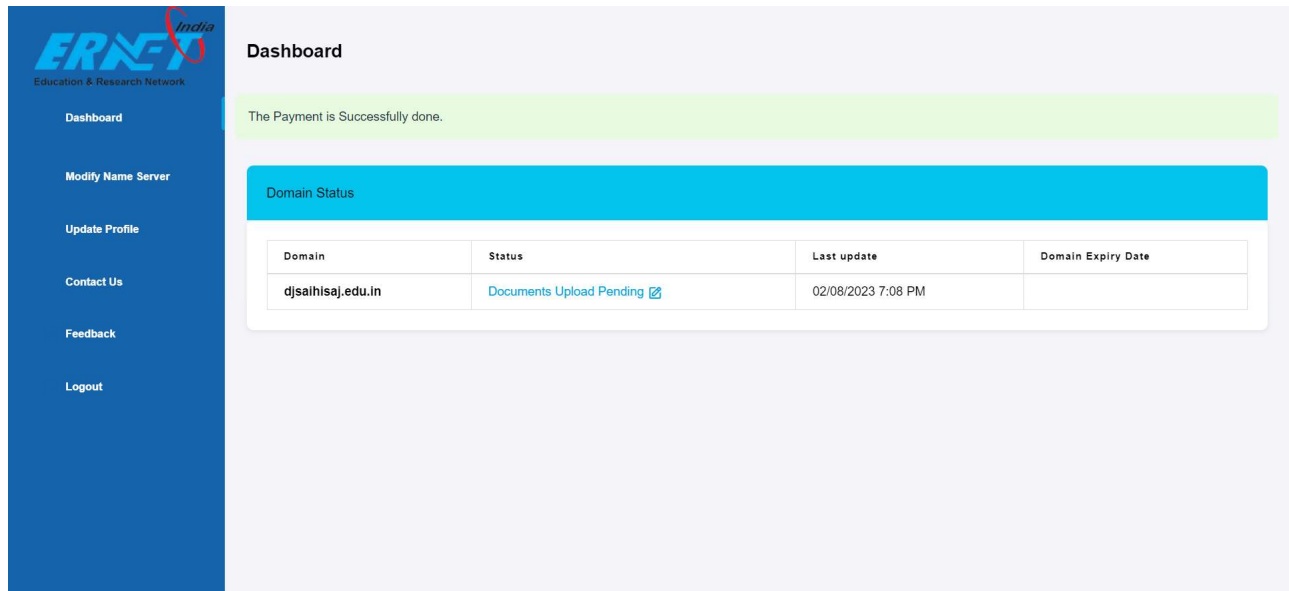
Email
ravi.dhakad@intileo.com

Remark
DNS and Domain fee for djsaihisaj.edu.in

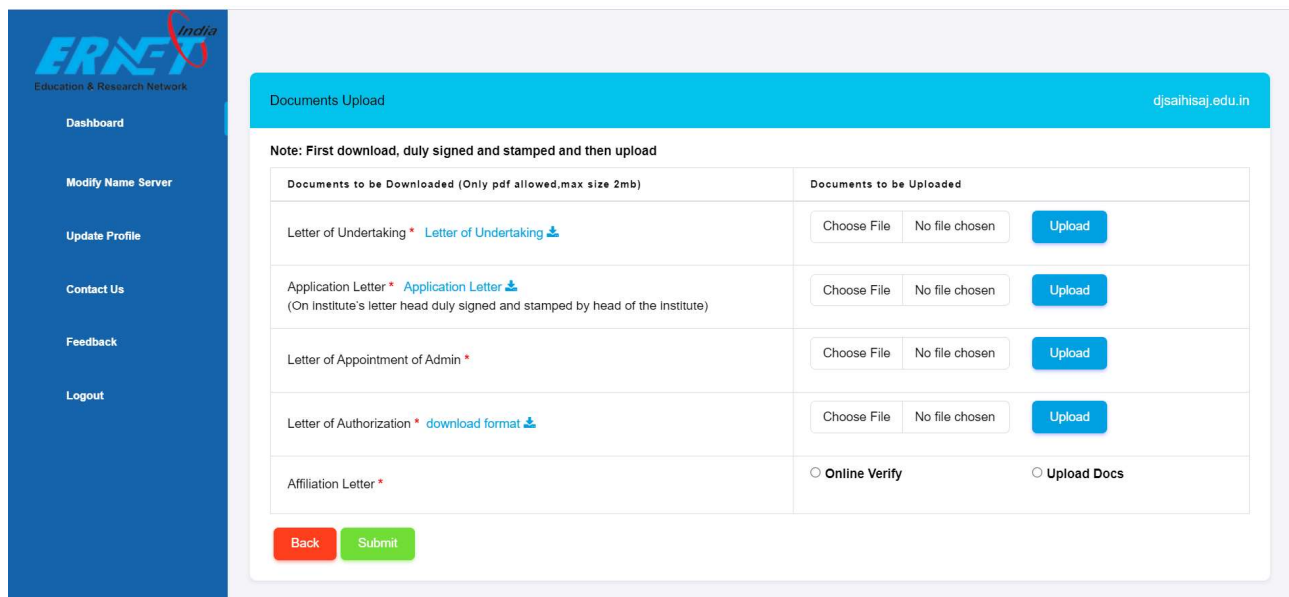
By clicking on "proceed", you agree to the terms and conditions of Billdesk.

[Proceed](#)

After payment is successfully done, the user will be redirected to their dashboard, and their status will change to 'Document Upload Pending'. Now click on 'Document Upload Pending' to proceed to 'Document Upload'.



Now the user must read 'Notes' and 'Instructions'. And upload all documents as per the requirements. Only PDF(s) are allowed.



After all the documents are uploaded. Now user will proceed to "Application Details – Preview". Here, user can review their details filled by them and proceed to final submit to ERNET India.

Application Details - Preview djsaihisaj.edu.in

Academic Institution Details

Institute Address : 1233 dev apartment
Institute State : Haryana
Institute City : GURGAON
Institute Pin code: 122018
Institute Phone : 09580022170
Institute GST : N.A

Head Of Institute Details

Head Of Institute : Ravi Dhakad
Designation : Digital Marketing
Email : ravi.dhakad@intileo.com
Phone No : 09580022170
Mobile No : 9893103280

Administrative Contact Details

Name : Ravi Dhakad
Designation : Digital Marketing
Email : ravidhakad509@gmail.com
Phone No : 75212748300
Mobile No : 9893103280

If ERNET India asks for any clarification required related to the uploaded documents then the status of the application will change to 'Documents Modification Required'.

Dashboard

Domain Status

Domain	Status	Last update	Domain Expiry Date
bhsbiet.edu.in	Document Modification Required	03/08/2023 12:41 PM	

Once the domain is activated, user can renew it only after 5 days from the date of activation. The link of "Renew" will get visible only after 5 days from the Domain Activation date.

The screenshot shows the ERNET India Dashboard. On the left is a blue sidebar with navigation links: Dashboard, Modify Name Server, Modify Ernet DNS Records, Update Profile, Contact Us, Feedback, and Logout. The main content area is titled 'Dashboard' and features a 'Domain Status' section with a table. The table has four columns: Domain, Status, Last update, and Domain Expiry Date. One row is visible for the domain 'bhattal.ac.in', which is 'Active' and has a 'Renew Domain' link. The last update is '02/08/2023 4:27 PM' and the expiry date is '02/08/2027 4:27 PM'.

Domain	Status	Last update	Domain Expiry Date
bhattal.ac.in	Active Renew Domain	02/08/2023 4:27 PM	02/08/2027 4:27 PM

To Renew a domain, user can select 'Renewal Years' and click on 'Proceed to Payment' button and again upload the documents. After uploading all the documents, he will submit his application to ERNET India for their approval.

The screenshot shows the 'Domain Renewal' form on the ERNET India website. The sidebar is the same as in the previous screenshot. The main content area is titled 'Domain Renewal' and shows 'Your Domain Name : bhattal.ac.in'. The form includes several input fields: 'Renewal Years' with a dropdown menu labeled 'Select Years', 'Price', 'Taxes (18.00 %)', 'Extra Charges' (with '0' entered), and 'Total Amount'. At the bottom of the form are two buttons: a red 'Back' button and a green 'Proceed to Payment' button.

The status of application will get changed to 'Applied for Renewal'.

ERNE India
Education & Research Network

Dashboard

The Payment is Successfully done.

Domain Status

Domain	Status	Last update	Domain Expiry Date
bhattal.ac.in	Applied for Renewal	03/08/2023 12:40 PM	02/08/2027 4:27 PM

If user wants to modify his 'Billing Contact Details', 'Technical Details' & 'DNS Name Server' then he can click on 'edit' button to modify the details.

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Education & Research Network

Domain Contact Details bhattal.ac.in

100%

[Details of Institution](#) |
 [Details of Head of Institution](#) |
 [Administrative Contact Details](#) |
 [Billing Contact Details](#) |
 [Technical Contact Details](#)


Name*

Designation*

Email*

Phone No*

Mobile No*



Application Details - Preview

djsaihisaj.edu.in

Dashboard

Modify Name Server

Modify Ermet DNS Records

Update Profile

Contact Us

Feedback

Logout

Academic Institution Details

Institute Address : 1233 dev apartment
Institute State : Haryana
Institute City : GURGAON
Institute Pin code: 122018
Institute Phone : 09580022170
Institute GST : N.A


Head Of Institute Details

Head Of Institute : Ravi Dhakad
Designation : Digital Marketing
Email : ravi.dhakad@intileo.com
Phone No : 09580022170
Mobile No : 9893103280

Administrative Contact Details

Name : Ravi Dhakad
Designation : Digital Marketing
Email : ravidhakad509@gmail.com
Phone No : 75212748300
Mobile No : 9893103280

To modify DNS Name Server Details, click on 'Modify Name Server' link. This link will be displayed after the domain becomes Active.



Dashboard

Dashboard

Modify Name Server

Modify Ermet DNS Records

Update Profile

Contact Us

Feedback

Logout

Domain Status

Domain	Status	Last update	Domain Expiry Date
bhattal.ac.in	Active	Renew Domain	02/08/2023 4:27 PM